FBUCKNER WADSWORTH & ASSOCIATES, LLPR36 SOUTH 18TH AVENUE, SUITE FOBRIGHTON, CO 80601MPHONE 303-654-0120 FAX 303-654-0463

### 2018 TAX ORGANIZER

NAME: ADDRESS:

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This tax organizer has been prepared for your use in gathering the information needed for your 2018 tax return.

To save you time, selected information from your 2017 tax return has been entered in this organizer. Please line through any information that does not apply to your 2018 tax return.

In some cases, 2017 amounts have been included in a separate column. These amounts are for comparison purposes only. You do not need to change these prior year amounts.

If we may be of further assistance, please contact us at your convenience.

303-654-0120

#### **REMOVE THIS SHEET PRIOR TO RETURNING THE COMPLETED ORGANIZER**



#### January 2019

All of us at Buckner Wadsworth & Associates hope that we find you and your family in good health and send our best wishes for the New Year. It is once again our pleasure to assist you with your income tax needs.

We want you to use the Tax Organizer as a guide in gathering and presenting your information to us. Although the full completion of the organizer is encouraged, it is not practical in all cases nor is it required. Included in the Tax Organizer are notations as to what income and deductions you had on your 2017 tax return. In our return preparation process we compare last year's income and deductions with the current year data. If you have significant changes from last year, please let us know in advance or make notations on the organizer.

The professional standards we adhere to strongly recommend the use of a written engagement letter with our individual tax clients. Your organizer includes two copies of this letter, one for your records, and one to be signed and returned to us.

Also included in the Tax Organizer are a series of questions which we need you to answer. The purpose of this is two-fold:

To alert us that you may qualify for additional deductions and/or tax credits - as you may be aware, there are several targeted tax incentives that you may or may not be entitled to given your specific facts and circumstances. The questions in the organizer allow us to analyze your situation so that we can determine if you qualify for any special tax incentives.

Over the last several years the IRS has created a series of additional compliance and reporting requirements. Answering the questions will help ensure that a complete and accurate return is filed.

We realize that many of these questions are technical in nature. If you do not understand the purpose or nature of the question, please make a notation so that we may review those issues with you.

To insure that we have the necessary time to accurately complete your return we ask that you contact our office no later than March 22, 2019. This deadline allows us time to schedule your work and make sure a quality return is completed. Even if you do not have all of the information necessary to complete the return we ask that you make arrangements to provide us with the information you do have at this date.

Additionally, we will not file an extension of time to file on your behalf unless you contact our office.

As always, we want you to know that you are important to us and we appreciate your business and referrals.

Sincerely,

Buckner Wadsworth & Associates, LLP

Buckner Wadsworth & Associates, LLP 36 S.18th Avenue, Ste. F | Brighton, CO 80601 Phone: 303-654-0120 | Toll Free: 877-875-8714 | Fax: 303-654-0463 www.bwacpa.com



January 2019

Name: Address:

Dear Mr. and Mrs. :

#### **Client Copy - Save for your Records**

This letter is to confirm and specify the terms of our engagement with you and to clarify the nature and extent of the services we will provide. In order to ensure an understanding of our mutual responsibilities, we ask all clients for whom returns are prepared to confirm the following arrangements.

We will prepare your 2018 federal and requested state income tax returns from information which you furnish us. We will not audit or otherwise verify the data you submit, although we may ask you to clarify some of the information. We will furnish you with questionnaires to help you gather and organize the necessary information for us, in order to keep our fee to a minimum, and to assist you in keeping pertinent information from being overlooked.

It is your responsibility to maintain, in your records, canceled checks and other documentation necessary to support the data used in preparing your tax returns, including but not limited to auto, travel, entertainment, and related expenses and the required documents to support charitable contributions. If you have any questions as to the type of records required, please ask us for advice in that regard. It is also your responsibility to carefully examine and approve your completed tax returns before they are filed. We are not responsible for the disallowance of doubtful deductions or inadequately supported documentation, or for resulting taxes, penalties, and interest.

Our work in connection with the preparation of your income tax returns does not include any procedures designed to discover defalcations or other irregularities, should any exist. We will render such accounting and bookkeeping assistance as determined to be necessary for preparation of the income tax returns.

We are responsible for preparing only the returns listed above. Our fee does not include responding to inquiries or examination by taxing authorities. However, we are available to represent you and our fees for such services are at our standard rates.

We will use our professional judgment to resolve questions in your favor where the tax law is unclear if there is a reasonable justification for doing so. Whenever we are aware that a possibly applicable tax law is unclear or that there are conflicting interpretations of the law by authorities

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(e.g., tax agencies and courts), we will explain the possible positions that may be taken on your return. We will follow whatever position you request, so long as it is consistent with the codes, regulations and interpretations that have been promulgated. If the IRS should later contest the position taken, there may be an assessment of additional tax plus interest and penalties. In the event of such government tax examination, we will be available upon request to represent you and will render additional invoices for the time and expenses incurred. We assume no liability for any such additional penalties or assessments.

The charges for our work are based upon the time involved, degree of responsibility assumed, and skills required, plus direct expenses. All invoices for services are due when submitted. If an invoice for services is not paid when due, we reserve the right to cease work and withdraw from the engagement. We will charge interest on the unpaid balance of any invoice at the monthly rate of  $1 \frac{1}{2} \%$  which is an ANNUAL PERCENTAGE RATE OF 18%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

It is our firm's policy to retain copies of your tax returns for seven years, after which they will be destroyed.

Lastly, we appreciate your business and referrals, and are pleased to have you as a client. We look forward to a long and productive relationship.

If the above sets forth your understanding, please sign this letter and retain the other copy for your records. In the absence of your signature(s), the return of the completed tax organizer or other information necessary for the preparation of your return shall be deemed to be acceptance of the terms embodied in this engagement letter.

Sincerely,

Buckner Wadsworth & Associates, LLP

Accepted: (Client Copy)

Taxpayers Signature:	Date:
Spouses Signature:	Date:

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F NAME: R ADDRESS: O M

### **2018 TAX ORGANIZER**

T O	BUCKNER WADSWORTH & ASSOCIATES, LLP 36 SOUTH 18TH AVENUE, SUITE F
	BRIGHTON, CO 80601 PHONE 303-654-0120 FAX 303-654-0463

I (We) have submitted this information for the sole purpose of preparing my (our) tax return(s). Each item can be substantiated by receipts, canceled checks or other documents. This information is true, correct and complete to the best of my (our) knowledge.

Taxpayer Signature	Date
Spouse Signature	Date



January 2019

Name: Address:

Dear Mr. and Mrs. :

#### **BWA Copy - Please Sign**

This letter is to confirm and specify the terms of our engagement with you and to clarify the nature and extent of the services we will provide. In order to ensure an understanding of our mutual responsibilities, we ask all clients for whom returns are prepared to confirm the following arrangements.

We will prepare your 2018 federal and requested state income tax returns from information which you furnish us. We will not audit or otherwise verify the data you submit, although we may ask you to clarify some of the information. We will furnish you with questionnaires to help you gather and organize the necessary information for us, in order to keep our fee to a minimum, and to assist you in keeping pertinent information from being overlooked.

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If the above sets forth your understanding, please sign this letter and retain the other copy for your records. In the absence of your signature(s), the return of the completed tax organizer or other information necessary for the preparation of your return shall be deemed to be acceptance of the terms embodied in this engagement letter.

Sincerely,

Buckner Wadsworth & Associates, LLP

Accepted:

(Sign Below)

Taxpayers Signature:	Date:	
Spouses Signature:	Date:	



#### PRIVACY POLICY

CPA's, like all providers of personal financial services, are now required by law to inform their clients of their policies regarding privacy of client information. CPA's have been and continue to be bound by professional standards of confidentiality that are even more stringent than those required by law. Therefore, we have always protected your right to privacy.

TYPES OF NONPUBLIC PERSONAL INFORMATION WE COLLECT

We collect nonpublic personal information about you that is either provided to us by you or obtained by us with your authorization.

#### PARTIES TO WHOM WE DISCLOSE INFORMATION

For current and former clients, we do not disclose any nonpublic personal information obtained in the course of our practice except as required or permitted by law. Permitted disclosures include, for instance, providing information to our employees and, in limited situations, to unrelated third parties who need to know that information to assist us in providing services to you. In all such situations, we stress the confidential nature of information being shared.

PROTECTING THE CONFIDENTIALITY AND SECURITY OF CURRENT AND FORMER CLIENTS' INFORMATION

We retain records relating to professional services that we provide so that we are better able to assist you with your professional needs and, in some cases, to comply with professional guidelines. In order to guard your nonpublic personal information, we maintain physical, electronic, and procedural safeguards that comply with our professional standards.

#### \*\*\*\*\*\*

Please call if you have any questions, because your privacy, our professional ethics, and the ability to provide you with quality financial services are very important to us.

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Personal Information: Did your marital status change?	Yes	
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Are you married?		L
If Yes, do you and your spouse want to file separate returns?		[
If No, are you in a domestic partnership, civil union, or other state-defined relationship?		[
Can you or your spouse be claimed as a dependent by another taxpayer?		[
Did you or your spouse serve in the military or were you or your spouse on active duty?		
Dependents:		
Were there any changes in dependents from the prior year?		
Note: Include non-child dependents for whom you provided more than half the support.		
Did you or your spouse pay for child care while you or your spouse worked or looked for work?         Do you have any children under age 18 with unearned income more than \$1,050?		
Do you have any children age 18 or student children, aged 19 to 23, who did not provide more than half of their cost of support		
with earned income and that have unearned income of more than \$1,050?		
Did you adopt a child or begin adoption proceedings?		
Are any of your dependents non-U.S. citizens or non-U.S. residents?		
lealthcare:		
Did you have healthcare coverage (health insurance, including Medicare, Medicaid, CHIP, and TRICARE) for you, your spouse,		
and any dependents for the entire year?		
If Yes, include all Forms 1095-A, 1095-B, and 1095-C. If you did not receive Forms 1095-A, 1095-B or 1095-C, attach information		
detailing each month you, your spouse, and your dependents had coverage.		
If No, there are several exemptions from the mandate requiring health insurance coverage. Examples include		
membership in a healthcare sharing ministry, membership in a federally recognized Indian tribe, incarceration,		
membership in certain religious sects, and enrollment in certain Medicaid and TRICARE programs that do not		
provide minimum essential coverage. If any of these provisions apply, provide information regarding		
the exemption, the individual(s) (taxpayer, spouse, dependents) to which the exemption(s) may apply, and the mosth(s) for which the exemption(a) apply.		
month(s) for which the exemption(s) apply.		
Are you claiming the exemption for someone having healthcare coverage purchased in the Marketplace and for		
whom you did not receive Form 1095-A?		
Did you receive Form 1095-A for someone for whom another taxpayer will claim the personal exemption on their tax return?		
Did you apply for an exemption through the Marketplace?	$\left[ \right]$	
If Yes, provide the Exemption Certificate Number.		
Are any of your dependents required to file a tax return?		

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# Questions (Page 2 of 5)

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## 2B

### Healthcare (continued):

Was anyone covered on your health insurance policy also covered on another health insurance policy for any part         of the year?	Yes	No
Were you eligible for employer-sponsored healthcare coverage?		}
If you received advance premium tax credit or enrolled in coverage through the Marketplace, are married, and are	· · · · · · · · · ·	
filing separately from your spouse, are you a victim of domestic abuse or spousal abandonment?	[	1
	· · · · · · · L	
Did you or your spouse have any transactions pertaining to a health savings account (HSA)?		
Did you or your spouse have any transactions pertaining to a medical savings account (MSA)?		
Did you or your spouse receive any distributions from long-term care insurance contracts?		
If you or your spouse are self-employed, are you or your spouse eligible to be covered under an employer's health plan at another job?		
If Yes, how many months were you covered?		
If you or your spouse are self-employed, are you or your spouse eligible to be covered under an employer's long-term		
care plan at another job?	· · · · · · · L	
If Yes, how many months were you covered?	<b></b>	) [ <u> </u>
Did you or your spouse lose your job because of foreign competition and pay for your own health insurance?	· · · · · · · · ·	
Education:		1 []
Did you or your spouse pay any student loan interest?	· · · · · · · L	
Did you or your spouse withdraw any amounts from your IRA to pay for higher education expenses incurred by you,		
your spouse, your children or grandchildren?	· · · · · · · · ·	
Did you or your spouse withdraw any amounts from a Coverdell Education Savings Account or Qualified Education Program (Section 529 plan)?		
If Yes, include all Forms 1099-Q.	[	ر ا
Did you, your spouse, or your dependents incur any post-secondary education expenses, such as tuition?	· · · · · · · · L	
Deductions and Credits:		
Did you or your spouse contribute property (other than cash) with a fair market value of more than \$5,000 to a		, <u></u> ,
charitable organization?		
If Yes, provide the appraisal of property contributed. An appraisal is not required for contributions of publicly		
traded securities or contributions of non-publicly traded stock of \$10,000 or less.		
Did you or your spouse incur any casualty or theft losses?		
Did you or your spouse make any large purchases, such as motor vehicles and boats?		
Did you or your spouse incur any casualty or loss attributable to a federally declared disaster?		
Did you or your spouse purchase a new alternative technology vehicle, including a qualified plug-in electric drive motor veh		
Did you or your spouse use gasoline or special fuels for business or farm purposes (other than for a highway vehicle)?	L	
If Yes, provide the number of gallons of gasoline or special fuels used for off-highway business purposes.		
Gallons Type		
Did you or your spouse install any alternative energy equipment in your residence such as solar water heaters, solar		
electricity equipment (photovoltaic) or fuel cells? Did you or your spouse install any energy efficiency improvements or energy property in your residence such as exterior		
doors or windows, insulation, heat pumps, furnaces, central air conditioners, or water heaters?		



Questions (Page 3 of 5)

In	vestments:	Yes	No
	Did you or your spouse have any debts canceled, forgiven or refinanced?		
	Did you or your spouse start or purchase a business, rental property, or farm, or acquire any new interest in any partnership or S corporation?	[]	
	Did you or your spouse sell an existing business, rental property, farm, or any existing interest in a partnership or S corporation?		
			[]
	Did you or your spouse sell, exchange, or purchase any real estate?		
	Did you or your spouse receive grants of stock options from your employer, exercise any stock options granted to you or your spouse or dispose of any stock acquired under a qualified employee stock purchase plan?		
	Did you or your spouse engage in any put or call transactions?		
	Did you or your spouse close any open short sales?		
	Did you or your spouse sell any securities not reported on Form 1099-B?		
Re	etirement or Severance:		
	Did you or your spouse contribute to a Roth IRA or convert an existing IRA into a Roth IRA?		
	Did you or your spouse roll into a Roth IRA any distributions from a retirement plan, an annuity plan, tax shelter annuity or deferred compensation plan?		
	Did you or your spouse turn age 70 1/2 and have money in an IRA or other retirement account without taking any distribution?		
	Did you or your spouse retire or change jobs?		
	Did you or your spouse receive deferred, retirement or severance compensation?		
Pe	ersonal Residence:		
	Did your address change?		
	If Yes, did you move to a different home because of a change in the location of your job?		
	Did you or your spouse claim a homebuyer credit for a home purchased in 2008?		
	Did you or your spouse withdraw any amounts from your Individual Retirement Account (IRA) or Roth IRA to acquire		
	a principal residence?		
	Are your total mortgages on your first and/or second residence greater than \$750,000?		
	Did you or your spouse take out a home equity loan?		
	Did you or your spouse have an outstanding home equity loan at the end of the year?		
	Are you claiming a deduction for mortgage interest paid to a financial institution and someone else received the Form 1098?		
	Did you or your mortgagee receive mortgage assistance payments?		

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# Questions (Page 4 of 5)

Sale of Your Home:	Yes	No
Did you sell your home?		
Did you receive Form 1099-S? If Yes, include Form 1099-S.		
Did you or your spouse own and occupy the home as your principal residence for at least two years of the five-year period prior to the sale?		
Did you or your spouse ever rent out the property?		
Did you or your spouse ever use any portion of the home for business purposes?		
Have you or your spouse sold a principal residence within the last two years?		
At the time of the sale, the residence was owned by the: Taxpayer Spouse Both		
Gifts:		
Did you or your spouse make any gifts, including birthday, holiday, anniversary, graduation, education savings, etc., with a total (aggregate) value in excess of \$15,000 to any individual?		
Did you or your spouse make any gifts of difficult-to-value assets (such as non-publicly traded stock)		
to any person regardless of value?		
Did you or your spouse make any gifts to a trust for any amount?		
Do you or your spouse have a life insurance trust?		
Did you or your spouse assist with the purchase of any asset (auto, home) for any individual?		
Did you or your spouse forgive any indebtedness to any individual, trust or entity?		
Foreign Matters:		
Did you or your spouse perform any work outside of the U.S. or pay any foreign taxes?		
Were you or your spouse a grantor or transferor for a foreign trust, have any interest in or a signature authority over a bank account, securities account or other financial account in a foreign country?		
Did you or your spouse create or transfer money or property to a foreign trust?		
Did you or your spouse own any foreign financial assets?		
Were you or your spouse subject to the transition tax on undistributed foreign income and elect to pay the tax in installments?		
Did you or your spouse have an interest in an S corporation that had undistributed foreign income subject to the transition tax?		
If Yes, did the corporation cease to be an S corporation? If Yes, was there a sale or liquidation of substantially all of the corporation's assets or did the corporation cease business?		

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# Questions (Page 5 of 5)

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#### **Miscellaneous:**

Did you or your spouse pay in excess of \$1,000 in any quarter, or \$2,100 during the year for domestic services	Yes	No
performed in or around your home to individuals who could be considered household employees?		
Did you or your spouse receive unreported tip income of \$20 or more in any month?		
Have you or your spouse received a punitive damage award or an award for damages other than for physical injuries or illness?		
Did you or your spouse engage in any bartering transactions?		
Were you or your spouse notified by the IRS or other taxing authority of any changes in prior year returns?		
For any trust that you or your spouse created or are trustee, did any beneficiaries, grantors, or trustees die or move?		
Did you or your spouse sell or exchange Bitcoin or other cryptocurrencies or engage in any sales or exchanges denominated in Bitcoin or other cryptocurrencies?		

Additional state pages have been included at the back of the organizer and should be reviewed.

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# Personal Information

Taxpayer:	NAME:						ON J	FILE
	First Name and Initial	Last Name					Social S	Security Number
	Occupation	Date of Birth (Mo/Da	a∕Yr)	Date of Dea	ath (Mo/Da/Yr	)		٦
	Driver's License or State-Issued ID Number	Expiration Date (Mo.	/Da/Yr)	Issue Date	(Mo/Da/Yr)	State		Does not expire
	Driver's License State-Issued ID	No Identificat	ion					
Spouse:							ON 1	FILE
	First Name and Initial	Last Name			-		Social S	Security Number
	Occupation	Date of Birth (Mo/Da	√Yr)	Date of Dea	ith (Mo/Da/Yr	ò	,	7
	Driver's License or State-Issued ID Number	Expiration Date (Mo/	/Da/Yr)	Issue Date	(Mo/Da/Yr)	State	L	Does not expire
	Driver's License State-Issued ID	No Identificat						
Contact Information:	ADDRESS:							
							Apartm	ent Number
	CITY, STATE, ZIP:	Stat	e				ZIP or F	Postal Code
	Foreign Province or County							
	Foreign Country							
	Taxpayer Daytime/Work Phone Taxpayer Evening/Hon	ne Phone Taxpayer	Foreign	Phone				_
	Taxpayer Cell Phone Taxpayer Fax Number	,						
	Spouse Daytime/Work Phone Spouse Evening/Home	Phone Spouse F	Foreign Pl	hone				
	Spouse Cell Phone Spouse Fax Number							
	Taxpayer Email Address							
	Spouse Email Address							
	Preferred Method of Contact							
					[	Yes M X	10	
is the taxpayer claimed as							] #r ]	Spouse
					Y	′es I	10	Yes No
Do you want to contribute	blind per IRS regulations?							
Are you a U.S. citizen or G	reen Card holder?		••••		L		]	
Personal Identification N	Code - 1 - Issued by IRS 2 - Issued by	y State or City	[			¥	,	
			TS	State	City	Coc	le	PIN
Tax Organizer Lege	nd:							
TAA GIGUIILGI LUUG								

 Throughout the tax organizer, you will find columns with the heading "TSJ". Enter "T" for taxpayer, "S" for spouse or "J" for joint.

 Worksheets: Basic Data > General and Return Options > Processing Options
 800131 04-01-18

 Forms 1, 1A and 2
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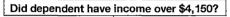
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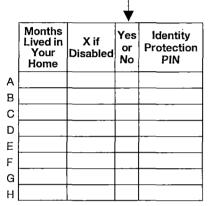


# **Dependents and Wages**

#### **Dependent Information:**

	First Name and Initial	Last Name	Social Security Number	Date of Birth (Mo/Da/Yr)	Date of Death (Mo/Da/Yr)	Relationship to Taxpayer
: [						
:						
				·		





Provide the name of any dependent who is not a U.S. citizen or Green Card holder.

Provide the name of any person living with you who is claimed as a dependent on someone else's tax return.

List the years that a release of claim to exemption is given for a dependent child not living with you.

Wages and Salaries: Include all copies of your current year Forms W-2

Note: Use this section to report any wages and/or salaries for which no Form W-2 was received.

TS	En	Employer's Name		Taxable Wages		Tax Withheld				Tax Withheld	
13			Name	Taxable wages		Federal	FICA/TIER	1 Mee	dicare	State	Local
				 		l					
				-							

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# **Electronic Filing**

#### **Electronic Filing:**

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Electronic filing is the means by which your return is transmitted directly to the IRS and state tax authorities. The IRS has implemented an electronic filing mandate requiring certain preparers, including this firm, to file all returns that they prepare electronically. Some states also require certain preparers to electronically file state returns prepared. The IRS and some states allow taxpayers to elect not to file their returns electronically.

Do not electronically file the federal return	
Do not electronically file the state return(s)	

Note: The IRS and some states that require returns to be electronically filed also impose fees and/or penalties for failure to do so. If you checked either of the boxes above, you may be required to sign an "opt-out" form before we can release your returns. As a follow-up we will contact you to discuss these requirements and your ability to "opt-out" of electronic filing.

The IRS requires, and many states allow, the use of a Personal Identification Number (PIN) in lieu of mailing a signature document when electronically filing.

Would you like to use a randomly generated PIN? Taxpayer	Yes	No
Spouse		
If No, enter a 5-digit self-selected PIN: Taxpayer PIN		

Spouse PIN		
------------	--	--

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# **Direct Deposit and Withdrawal**

#### Direct Deposit and Electronic Funds Withdrawal Account Information:

The IRS and certain states receive your refund or pay a account information may al	allow refunds to be deposited t a balance due electronically, co ready be included below.	o and balances due mplete the following	to be paid directly from information. If you sel	m your financial institution. ected either of these optio	If you would like to ns in 2017, your <b>Yes No</b>
Would you like any refunds	owed to you directly deposited	?			
	mount due on your federal retu				
If Yes, what amount wo	uld you like withdrawn, if not the	e entire balance due	?		
If Yes, when should the	withdrawal occur, if other than	the due date of the	return?	(Mo/Da/Yr)	
Would you like to pay any a	mount due on your <u>state</u> return	n(s) using electronic	withdrawal?		
	uld you like withdrawn, if not the				
If Yes, when should the	withdrawal occur, if other than	the due date of the		(Mo/Da/Yr)	
Would you like to pay ar	low estimated payments to be ny estimated payments due for ny estimated payments due for	your <u>federal</u> return u	using electronic withdra	awal?	
Routing Transit Number	al institution	· · · · · · ·			
Type of account:	Chooking	Traditional	Savinga		
Type of account:	Checking	Traditional Coverdell E		IRA Savings	
	Archer MSA Savings		u. Savings	HSA Savings	
Is this a business accou	nt?	Yes		No	
Account owner		Taxpayer		Spouse	Joint
l confirm that the bank a	account information and the dire	•	•	selected above are correct.	
Would you like to pay any a If Yes, what amount wou If Yes, when should the Would you like to pay any a If Yes, what amount wou	owed to you directly deposited mount due on your <u>federal</u> retu uld you like withdrawn, if not the withdrawal occur, if other than mount due on your <u>state</u> return uld you like withdrawn, if not the withdrawal occur, if other than	rn using electronic v e entire balance due the due date of the (s) using electronic e entire balance due	withdrawal?		
	low estimated payments to be			of the estimated payments	ò.
Would you like to pay ar	ny estimated payments due for ny estimated payments due for	your <u>federal</u> return u	using electronic withdra	awal?	
A	al institution				
Type of account:	Checking Archer MSA Savings	Traditional Coverdell E	•	IRA Savings HSA Savings	
ls this a business accou	nt?	Yes		No	
Account owner		Taxpayer		Spouse	Joint
I confirm that the bank a	account information and the dire	ect deposit/electron	ic withdrawal options s	selected above are correct.	

,

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### **Interest Income**

#### Interest Information:

Include copies of all Forms 1099-INT or other documents for interest received

Tax-Exempt Interest Code: 1 - 1099-INT 2 - Private Activity Bond 3 - Both

	▼					
TSJ	Name of Payer	Interest Income	U.S. Bonds and Obligations	Code	Tax-Exempt Interest	2017 Interest Amount
						-
						-
	<u> </u>					
	·					-
				<u> </u>		-
	· · · · · · · · · · · · · · · · · · ·			+		
						-
	·			+		-
						-
	· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	<u> </u>	······	-
						-
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				+		-
				+		4
				+ $+$		-
1		ntal				

#### Seller-Financed Mortgage Interest Information:

Name of Individual from Whom	Identification	2018 Interest	2017 Interest
Mortgage Interest Was Received	Number of Individual	Amount	Amount

Address of Individual from Whom Mortgage Interest Was Received

**Enter Any Additional Information:** 

#### Note: List all items sold during the year on Form 7.

Work	sheet:	Interest
Form	IRS-1	099INT



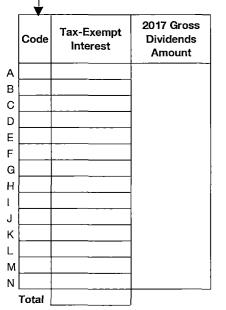
### **Dividend Income**

#### **Dividend Information:**

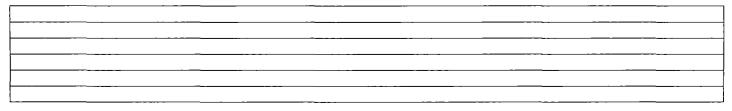
#### Include copies of all Forms 1099-DIV or other documents for dividends received

TSJ	Name of Payer	Box 1a Total Ordinary Dividends	Box 1b Qualified Dividends	Box 2a Total Capital Gain Distribution	U.S. Bond Interest Amount or Percent in Box 1a
$\vdash$					
$\vdash$					
	· · ·····				
				+	
		Total			

Tax-Exempt Interest Code: 1 - 1099-DIV 2 - Private Activity Bonds 3 - Both



#### **Enter Any Additional Information:**



#### Note: List all items sold during the year on Form 7.

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	BWA	99999	1		
2018	<u>Busine</u>	ess Income a	<u>nd Cost of</u>	Goods Sold	e
lame of Business:		·			
Principal Business or Pro	ofession:	USE IF APPL	ICABLE		
City, state, ZIP or postal code Method of inventory	, and country	·			
Business Questions for 2	018:				Yes
Did you dispose of this busine If Yes, what was the dispo Was there a change in determ Were you involved in the oper- Have you prepared or will you	sition date? iining quantities, ations of this bu	costs or valuations bet siness on a regular, cor	tween opening and o ntinuous and substa	closing inventory?	·····
				2018 Amount	2017 Amount
Health insurance premiums pa	aid for yourself a	nd your dependents		· · · · · · L	
ncome: Payment card and third party	transactions:	Include all Forms 10	99-K		
	De	scription	<u>.</u>	2018 Amount	2017 Amount
Miscellaneous income:	lude all Forms 1	099-MISC			-1
			<u> </u>		
Other Income:					
					-
					-
Other gross receipts or sales Less returns and allowances		· · · · · · · · · · · · · · · · · · ·		· · · · · · · · · · · · · · · · · · ·	
Cost of Goods Sold:				2018 Amount	2017 Amount
Purchases less cost of items v Cost of labor (do not include a Materials and supplies	amounts paid to			· · · · · · · · · · · · · · · · · · ·	_
Other costs of goods sold:					
	De	scription		2018 Amount	2017 Amount
					-
Ending inventory				· · · · · · · · · · · · · · · · · · ·	

. . . . . . . . . . . . . . . .

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# **Business Expenses and Property & Equipment**

Name of Business:

Principal Business or Profession: USE IF APPLICABLE

Expenses:	2018 Amount	2017 Amount
Advertising		
Car and truck expenses		
Parking fees and tolls		
Commissions and fees		
Contract labor		
Employee benefit programs and health insurance (other than pension and profit-sharing plans)		
Insurance (other than health)		
Interest · mortgage (paid to banks, etc.)		
Interest - other		
Legal and professional fees		
Office expense		
Pension and profit-sharing plans		
Rent or lease - vehicles, machinery and equipment		
Rent or lease - other business property		
Repairs and maintenance		
Supplies (not included in Cost of Goods Sold)		
Taxes and licenses		
Travel		
Meals		
Entertainment (deductible only on some state returns)		
Utilities		
Wages	<u> </u>	
Dependent care benefits	<u> </u>	
Other Expenses:		

Description	2018 Amount	2017 Amount
		-
		-
		4
		-
		1

Property and Equipment: Include a list if more space is needed

X if not new	Acquisition	is - Description		Date Acquired (Mo/Da/Yr)	Cost
	Dispositions - Description	Date Acquired (Mo/Da/Yr)	Cost	Date Sold (Mo/Da/Yr)	Selling Price

6A



### Sales of Stocks, Securities, **Capital Assets & Installment Sales**

#### Gains or Losses from Sales of Stocks, Securities and Other Capital Assets:

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#### Include all Forms 1099-A, 1099-B, 1099-S and copies of mutual fund statements for the year

Did you have any of the following during the year?

Mutual fund transactions	id you have any of the following during the year?	Yes	No
Sales of inherited property Sales of any stock or stock options at a loss and purchases of the same or substantially similar stock or options 30 days before or 30 days after the sale Commodity sales, short sales or straddles Reinvestment of the proceeds of the sale of a publicly traded security into an SSBIC interest Reinvestment of the proceeds of the sale of qualified small business stock in other qualified small business stock Debts that became uncollectible Securities that became worthless	Mutual fund transactions		
Sales of any stock or stock options at a loss and purchases of the same or substantially similar stock or options 30 days	Exchange of any securities or investments for something other than cash		
before or 30 days after the sale	Sales of inherited property		
Commodity sales, short sales or straddles Reinvestment of the proceeds of the sale of a publicly traded security into an SSBIC interest Reinvestment of the proceeds of the sale of qualified small business stock in other qualified small business stock Debts that became uncollectible Securities that became worthless	Sales of any stock or stock options at a loss and purchases of the same or substantially similar stock or options 30 days		·
Commodity sales, short sales or straddles Reinvestment of the proceeds of the sale of a publicly traded security into an SSBIC interest Reinvestment of the proceeds of the sale of qualified small business stock in other qualified small business stock Debts that became uncollectible Securities that became worthless	before or 30 days after the sale		
Reinvestment of the proceeds of the sale of qualified small business stock in other qualified small business stock			
Debts that became uncollectible	Reinvestment of the proceeds of the sale of a publicly traded security into an SSBIC interest		
Securities that became worthless	Reinvestment of the proceeds of the sale of qualified small business stock in other qualified small business stock		
	Debts that became uncollectible		
Sale of any property where you will receive payments in future years	Securities that became worthless		
	Sale of any property where you will receive payments in future years		

	тsj	Kind of Property and Description	Date Acquired (Mo/Da/Yr)	Date Sold (Mo/Da/Yr)	Gross Sales Price (Less Commissions)
A [					
в					
c					
D					
E					_
F					
G					
н					

[	Cost or Other Basis	Federal Tax Withheld	State Tax Withheld
A			
в			
c			
D			
E			
F			
G			
н[			

#### Installment Sales: Do not include interest received in principal amount

TSJ	Property Description	Date Sold (Mo/Da/Yr)	2018 Principal Received	2017 Principal Received
				}
			·	-

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# **Rental and Royalty Income**

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#### Location of Property:

<u>.                                    </u>	
	Yes No
2018	2017
%	
	•
	L
2018 Amount	2017 Amount
	2018 %

Payment card and third party transactions: Include all Forms 1099-K

Description	2018 Amount	2017 Amount
	• •	

Miscellaneous income: Includ

Include all Forms 1099-MISC

Description			2018 Amount	2017 Amount
			·	
· · · · · · · · · · · · · · · · · · ·				
	Description	Description	Description	Description 2018 Amount

Other income:

Description	2018 Amount	2017 Amount
· · · · · · · · · · · · · · · · · · ·	·	

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## **Miscellaneous Income, Adjustments and Alimony**

#### Include Forms: W-2G, 1099-MISC, 1099-RRB, 1099-SSA, 1099-SA, 1099-LTC and 1099-G

Miscellaneous Income and Adjustments:	TSJ		TSJ	
-	2018 Amount	2017 Amount	2018 Amount	2017 Amount
Unemployment compensation received				·····
Unemployment compensation repaid in 2018				
Social security benefits received				
Social security benefits repaid in 2018				
Medicare premiums withheld				
Tier 1 railroad retirement benefits received				
Tier 1 railroad retirement benefits repaid in 2018				
Total lump sum social security received				
Lump sum taxable social security				
Other federal withholding				
Other state withholding				

#### State and Local Income Tax Refunds:

тен	State	City		Tax	Inco	me Tax Refund	1	
130				\	Year	State	L	.ocal
		· · · · · · · · · · · · · · · · · · ·						

#### Other Income:

TSJ	Nature and Source	2018 Amount	2017 Amount
<u> </u>			

#### Alimony Paid or Received:

TSJ	Recipient's Name	Recipient's Social Security No.	Alimony Received?	2018 Amount	2017 Amount
					-
					-
					-



# **Miscellaneous Adjustments**

#### Educator Expenses: Deduction for amounts paid by educators of kindergarten through Grade 12

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TS	2018 Amount	2017 Amount

#### Health Savings Accounts (HSAs)

TS	Description	2018 Amount	2017 Amount
	Contributions made for 2018		
	Distributions received from all HSAs in 2018		
hat typ	e of coverage applies to your high deductible health plan?		Yes
ere any	/ HSA contributions listed above also shown on your Form W-2?		
ere all o	distributions from your HSA for unreimbursed medical expenses?		
d you c	or your spouse enroll in Medicare?		
lf Yes	, what month did you enroll?		
What	month did your spouse enroll?		

#### Other Adjustments to Income: Include all Forms 1098-E for Student Loan Interest Paid

TSJ	Nature and Source	2018 Amount	2017 Amount



### **Itemized Deductions - Medical and Taxes**

Medical and Dental Expenses:		2018 Amount	2017 Amount
Prescription medicines and drugs			
Total medical insurance premiums paid *			
Long-term care expenses			
Total insurance reimbursement			
Number of miles traveled for medical care			-
Lodging			
Doctors, dentists, etc.			
Hospitals			
Lab fees			
Eyeglasses and contacts			<u> </u>

	2018 Amount	2017 Amount
Taxpayer long-term care insurance premiums paid		
Spouse long-term care insurance premiums paid	Ĺ	

\* Do not include Medicare premiums or premiums deducted in computing taxable wages reported on a W-2.

#### **Other Medical Expenses:**

TSJ	Description	2018 Amount	2017 Amount

#### Taxes Paid: Include copies of your tax bills

Taxes Paid: Include copies of your tax bills	TSJ	2018 Amount	2017 Amount
Personal property taxes paid (include vehicle taxes)			
General sales taxes paid on specified items			

Itemize real estate taxes by state.

TSJ	Real Estate Taxes	2018 Amount	2017 Amount

#### **Other Taxes Paid:**

TSJ	Description	2018 Amount	2017 Amount

If you purchased or sold your home in 2018, did you include any taxes from your closing statement in the amounts above? Yes No



# Itemized Deductions - Mortgage Interest and Points 14A

Mortgage Questions for 2018:	Yes	No
If you purchased or sold your home, did you include any mortgage interest from your closing statement in the amount below?		
Did you refinance your home? (If Yes, enclose the closing statement.)		
If Yes, how many years is your new mortgage loan?		
Did you purchase a new home or sell your former home during the year?		
If Yes, enclose the closing statements from the purchase and sale of your new and former homes.		
If Yes, also, did you (or your spouse, if married) have an ownership interest in a principal residence in the US during the 3 year period prior to the purchase of this home?		
If Yes, did you (and your spouse, if married at the time of purchase) own and use the same home as a principal residence in the U.S. for any 5 consecutive year period during the 8 year period ending on the purchase date of the new home?		

#### Home Mortgage Interest Paid To Financial Institutions:

TSJ		Paid To				Did You Receive Form 1098?		2018 Amount	2017 Amount	
100	Faiu iu		Yes	No	2010 Amount					

#### Other Home Mortgage Interest Paid:

TSJ		Paid To	ID Number	2018 Amount	2017 Amount	
150	Name	Address		2018 Amount	2017 Amount	

#### **Deductible Points:**

TSJ	Paid To		Did You Receive Form 1098?		2018 Amount	2017 Amount	
100					Lo io Amount		

#### Mortgage Insurance Premiums:

Premiums paid or accrued for qualified mortgage insurance.

TSJ	2018 Amount	2017 Amount
	·	

#### **Investment Interest Expense:**

Interest paid on money you borrowed that is allocable to property held for investment.

TSJ	Paid To	2018 Amount	2017 Amount
	_		

Worksheet: Itemized Deductions > Home Mortgage Interest Paid to a Financial Institution and Deductible Points, Other Home Mortgage Interest Paid, Investment Interest Expense Deduction and Mortgage Insurance Premiums Forms A-3, A-4 and IRS-1098MIS



### **Itemized Deductions - Contributions**

#### Cash Contributions: | Include all Forms 1098-C or other documentation.

You cannot deduct a cash contribution, regardless of the amount, unless you keep as a record of the contribution a bank record (such as a canceled check, a bank copy of a canceled check, or a bank statement containing the name of the charity, the date, and the amount) or a written communication from the charity. The written communication must include the name of the charity, date of the contribution, and amount of the contribution. Clothes and household items donated must be in good, used condition or better in order to be deductible unless the item donated is worth more than \$500 and you have the item's value appraised. Attach a copy of the appraisal. Include any vehicles donated to charity.

TSJ	Organization or Description of Contribution	2018 Amount	2017 Amount
			-
<u> </u>			-
тѕј	Conservation Real Property	2018 Amount	2017 Amount
	100% limit		
	50% limit		
TSJ	Description	2018 Miles	2017 Miles
	Number of miles traveled performing volunteer work for qualified charitable organizations		

#### Noncash Contributions Totaling \$500 or Less: Include all documentation.

TSJ	Description of Donated Property	2018 Amount	2017 Amount

#### Noncash Contributions Totaling More Than \$500: Include all Forms 1098-C or other documentation.

	TSJ	Property Description	Date Acquired	Date of Donation	Cost or Basis
Α					
в					
С					

	Method Used to Determine FMV	Other Method Description	Method of Acquisition
A			
в			
c			
	1 - App 2 - Cata	praisal 3 - Comparable Sale 5 - Thrift Shop Value alog 4 - Other (Describe) 1 - Gift 3 - Exchange 2 - Inheritance 4 - Purchase	

	Donee Organization Name	Donee Organization Address
А[		
в		
c		



# Federal Tax Payments

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#### **Refund Application:**

Refunded   Yes   No     Applied to your 2019 estimated tax liability   Yes   No			
ederal Estimated Tax Payments:	Amount Due	Date Paid if Not Date Due (Mo/Da/Yr)	Amount Paid
2018 1st Quarter Estimate			
2018 2nd Quarter Estimate			
2018 3rd Quarter Estimate			
2018 4th Quarter Estimate (Due 01-15-2019)			

#### Tax Planning Information for Tax Year 2019:

Do you expect any of the following to occur in 2019?	Yes	No
A change in your marital status		
A change in the number of your dependents		
A substantial change in your income		
A substantial change in your withholding		
A substantial change in deductions		

If you answered Yes to any of the above questions, provide details.

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# State and City Tax Payments

State and City Estimated Tax Payments:	TSJ State/City		
	Amount Due	Date Paid if Not Date Due (Mo/Da/Yr)	Amount Paid
2018 1st Quarter Estimate			
2018 2nd Quarter Estimate			
2018 3rd Quarter Estimate			
2018 4th Quarter Estimate			
If you have an overpayment of 2018 taxes, do you want the excess applied to your 2019 estimated tax liability?			Yes No
2017 overpayment applied to 2018 estimate		[	
Balance of prior year(s)' tax paid in 2018 plus		_	
amount paid with 2017 extensions			
Estimated tax payments for 2017 paid in 2018			

#### State and City Estimated Tax Payments:

State and City Estimated Tax Payments:	TSJ State/City		
	Amount Due	Date Paid if Not Date Due (Mo/Da/Yr)	Amount Paid
2018 1st Quarter Estimate			
2018 2nd Quarter Estimate			
2018 3rd Quarter Estimate			
2018 4th Quarter Estimate			
If you have an overpayment of 2018 taxes, do you want the excess applied to your 2019 estimated tax liability?			Yes No
2017 overpayment applied to 2018 estimate			
amount paid with 2017 extensions			

State and City Estimated Tax Payments:	TSJ State/City		
	Amount Due	Date Paid if Not Date Due (Mo/Da/Yr)	Amount Paid
2018 1st Quarter Estimate			
2018 2nd Quarter Estimate			
2018 3rd Quarter Estimate			,
2018 4th Quarter Estimate			
If you have an overpayment of 2018 taxes, do you			Yes No
2017 overpayment applied to 2018 estimate		[	
Balance of prior year(s)' tax paid in 2018 plus		_	
amount paid with 2017 extensions			
Estimated tax payments for 2017 paid in 2018		1	

Worksheet: Payments > State Estimated Tax Payments State & City Interview Forms

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# Colorado Information (Page 1 of 2)

General Information:	
Enter the amount of Internet or out of state purchases for which you did not pay state sales or use tax	
If you live in a special use tax district, enter the name of the district	
Enter the amount of Internet or out of state purchases for which you did not pay special district sales or use tax	

	Тахр	bayer	Spo	use
Residency Information:	From (Mo/Da/Yr)	To (Mo/Da/Yr)	From (Mo/Da/Yr)	To (Mo/Da/Yr)
If you did not live in Colorado for all of 2018, enter the dates you did live in Colorado				
Enter the state names other than Colorado where you had income				

Edu	ication	Savings	
		Seringo	

Did you or your spouse make any contributions to a Colorado 529 College Savings Plan account? If Yes, enter the following:

Yes	No

TS	Account Holder Name	Account Holder Social Security Number	Account Number	2018 Amount Contributed

#### First-Time Home Buyer Savings Account Deduction:

Name of beneficiary	
SSN of beneficiary	
Name of bank or institution	
Account number of the first-time home buyer account	
Beginning of year balance in account	
End of year balance in account	

#### **Voluntary Contributions:**

Enter the amount you wish to contribute on your 2018 tax return to:

Nongame Conservation and Wildlife	Urban Peak Housing and Support Services
Restoration Cash Fund	for Youth Experiencing Homelessness Fund
Colorado Domestic Abuse Program Fund	Family Caregiver Support Fund
Homeless Prevention Activities Program Fund	Young Americans Center For Financial
American Red Cross Colorado Disaster Response,	Education Fund
Readiness, and Preparedness Fund	Colorado Healthy Rivers Fund
Western Slope Military Veterans'	Alzheimer's Association Fund
Cemetery Fund	Colorado Cancer Fund
Pet Overpopulation Fund	Make-A-Wish Foundation of Colorado
Habitat for Humanity of Colorado Fund	Fund
Military Family Relief Fund	Unwanted Horse Fund
Special Olympics of Colorado Fund	Colorado Multiple Sclerosis Fund

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#### Enter Any Additional Colorado Information:

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